

JOB OPENING: PROJECT MANAGER



We are currently seeking a committed, full-time Project Manager to join our collaborative team and assist on projects throughout Iowa. Responsible for the profitable execution of assigned projects, the Project Manager works with Denovo's Operations Team, Account Executive and design teams as needed to provide sales support activities. Provide input on strategy, vendor / partner's selection, scope enhancements, value engineering, risk assessment etc. Projects range in size from \$5M to \$50M+ and are typically in the municipal, K-12 and commercial markets.

ABOUT DENOVO

Denovo (Latin for "from the beginning," "anew") was created in 2017 when we saw an opportunity in the market to build partnerships that are relational, not transactional. Since then, we've developed a fresh new way of doing business by maintaining long-term relationships, meeting our clients where they are, and transforming their goals into attainable, impactful projects. Our team is comprised of project managers and design professionals who are natural-born servant leaders dedicated to serving clients who seek reliable construction partners.

Company Headquarters: 300 4th Street, West Des Moines, Iowa

Company Website: www.teamdenovo.com

JOB RESPONSIBILITIES

- Ideal candidate will be self-disciplined and motivated with attention to detail. Able to execute projects of high complexity with multiple prime contractors and subcontractors.
- Plan and manage project budgets while accurately estimating costs to ensure financial efficiency throughout each project's lifecycle.
- Monitor inventory levels to maintain optimal supply from preferred vendors.
- Prepare comprehensive internal and external reports to communicate project status.
- Oversee contract management to ensure all contractual obligations are met and aligned with intended project goals.
- Determine and prepare project schedules with an understanding of the construction process.
- Comprehend and communicate high quality construction standards while ensuring safety standards are actively being implemented.
- Goal-driven leader who maintains a productive climate and confidently motivates, mobilizes, and coaches employees to meet high performance standards.
- Proactively ask questions, listen, receive and give verbal/written instructions and directions in a professional manner.
- Flexible team player who thrives in environments requiring ability to effectively prioritize and juggle multiple concurrent projects.
- Innovative problem-solver who can generate workable solutions.
- Results oriented and proactive team player who excels at building trusting relationships with customers and colleagues.
- Regularly communicate technical material to a non-technical audience.

APPROPRIATE SKILLS & ABILITIES

- Versatile when dealing with a large and diverse number of simultaneous challenges, requiring knowledge of many different disciplines.
- Excellent budgeting & cost containment skills.
- Excellent organizational skills & attention to detail.
- Ability to perform well under tight timelines & excellent decision-making quality under pressure is desired.
- Basic understanding of ISO 9000 design requirements.
- Proficient in MS Excel, MS Word, Outlook. Experience with ProCore, Bluebeam and MS Project a plus.
- Leadership skills, experience in team and project leadership.
- Ability to travel (25%). Occasional overnight travel may be required.

EQUAL OPPORTUNITY EMPLOYER

Denovo is an equal opportunity employer and does not discriminate against any employee or applicant for employment based on race, color, religion, national origin, age, gender, sex, ancestry, citizenship status, mental or physical disability, genetic information, sexual orientation, veteran status, or military status. Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting / Computer Work

Job Site Walking / Inspection

Valid Driver's License

Team Meetings

Job Site Meetings

DESIRED EXPERIENCE

Bachelor's degree in related discipline.

At least five (5) years of commercial construction experience is desired, including project management or owner's rep experience.

EMPLOYEE BENEFITS

Energized Work Environment

401(k) & 401(k) Contribution

Health Insurance

Vision & Dental

Disability

Life Insurance

Paid Time Off

Flexible Schedule

Career Growth Opportunities

INTERESTED INDIVIDUALS:

Please send your experience or résumé to:

Colleen Ladd, LEED AP

Operations Manager

cladd@teampdenovo.com

mobile: (407) 489-3626

Explore Denovo at www.teampdenovo.com